

TFS Trial Form Support Ltd

TFS is a FDA- and MPA inspected full-service clinical CRO, operating in three independent business areas: Early Clinical development, Project Delivery and Contract Placement Solutions. Founded in 1996 in Lund, Sweden, TFS has become the largest non-listed European CRO employing 480 highly competent and dedicated clinical research professionals working from offices across 16 countries in Europe, USA, Japan and India. The revenue is million 38 EUR.

CLINICAL RESEARCH MANAGER (London area)

A Clinical Research Manager is part of the Clinical Operations Unit, and will support the Project Leader in managing studies, according to company policies, SOPs and regulatory requirements.

A CRM works with both national and international clinical trials. The work often involves cooperation with colleagues at out other offices and may involve travel.

The position is full-time and you will be located at our office.

The main responsibilities of the CRM will include:

- Line management of staff in the Clinical Operations Unit
- Ensure that the unit follow TFS SOPs & guidelines, local laws and regulations
- Ensure that local operational deliverables are conducted in accordance to TFS quality standards
- Coach, support and mentor staff (including local training)
- Resource allocation, project staffing
- Annual performance reviews with staff including salary negotiating
- Chair periodic unit meetings
- Collaborate and communicate with other departments
- Perform co-monitoring visits for coaching purposes
- Review site visit reports (PSV, SIV, MV and COV) for coaching purposes
- Ensure that new processes are implemented within the unit
- Support the Project Leader in Project Management
- Manage site selection, site initiation, site monitoring and site close-out
- Be responsible for one (or more) site(s) during the study, as necessary
- Actively contribute to the organisation and development of routines to enhance the work at TFS

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Qualifications

- Suitable academic education in Life sciences or equivalent experience
- Minimum 4-5 years of experience in clinical trials
- Excellent verbal and written communication skills.
- Good organizational skills and social skills.
- Ability to maintain effective, professional communication
- Ability to prioritize and manage multiple tasks
- Line management experience
- Good leadership skills
- Experienced MS-Office packages
- Valid UK driving license.

TFS Trial Form Support will offer:

A dynamic and growth oriented organization with a work environment distinguished by professionalism, integrity and responsibility. The benefit package will include a competitive salary, car allowance, pension and healthcare plus access to our industry-leading training programme.

For more information about this position please contact:

Anton Bonefaas, Regional Managing Director Western Europe, at anton.bonefaas@trialformsupport.com or on + 31 412 407071.

We look forward to receiving your application including CV and a personal letter. We practice a continuous selection procedure, so please submit your application as soon as possible and send it by email to anton.bonefaas@trialformsupport.com however not later than 15th September 2010.