



It's all about trust

TFS

TFS, with headquarters in Lund, Sweden, is the largest non-listed European clinical Contract Research Organization (CRO). Clinical services are provided by four business areas: TFS Explore™, TFS Develop™, TFS People™ and TFS Academy™, with annual net revenue greater than € 40 million, global operations in 21 countries, and 500 employees worldwide. Detailed information about TFS business areas, global locations and recent press releases can be obtained at www.tfscro.com

Clinical Research Associate (CRA)

TFS is a CRO with highly committed and competent employees, who either work as outsourced consultants at pharmaceutical or biotech companies, or work with project assignments in-house. A CRA is a member of the Study Team, and is responsible for the initiation, monitoring and termination of tasks during the study process according to company policies, SOPs and regulatory requirements. The position is full-time and you will be located at our Swedish office in Stockholm or at one of our client's facilities.

The main responsibilities of the CRA will include:

- Preparing and conducting pre-study activities, site selection, initiation visits, routine monitoring and close-out visits.
- Preparing applications to ethics committees and supporting the regulatory department with the application to the regulatory authorities.
- Preparing biobank agreements.
- Preparing Data Inspection applications.
- Preparing pharmacy agreements.
- Coordinating and being responsible for the completion of study documentation such as: CRFs, patient diaries, Monitoring Manual, Study Operations Manual, Source Data Verification Plan etc.
- Planning and participating at Investigator's meeting(s).
- Responsible for the site(s) and on-site management during the study process.
- Ordering and coordinating study supplies.
- Preparing study documentation and assisting the Clinical Quality Assurance Manager/regulatory authorities during audits/inspections in-house or on site.
- Negotiating contracts with the clinics, local/central laboratory(ies)/pharmacy etc.
- Responsibility for the final archiving of all study documentation in-house.

The CRA should act as the main communication link between TFS/Sponsor and the study sites for activities related to site management.





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Requirements/Qualifications:

- Suitable academic education in life sciences.
- At least two years experience as a CRA.
- Excellent communication skills in English.
- Good organizational skills and social skills.
- Ability to maintain effective, professional communication.
- Ability to prioritize and manage multiple tasks.
- Good pedagogical skills.
- Experience of clinical studies in Norway or Denmark highly desirable.
- Valid driving license.

TFS Trial Form Support will offer:

A dynamic and growth-oriented organization with a work environment distinguished by professionalism, integrity and responsibility.

Welcome to join us and to contribute in placing TFS Trial Form Support among the top 10 worldwide CROs.

Your job will make a difference!

For more information about this position please contact:

Tim Wood, Unit Manager People, Sweden
Tim.Wood@tfscro.com, 08-587 612 58

We are looking forward to receiving your application with included CV and a personal letter. We practice a continuous selection procedure, so please submit your application via this link <http://www.webforum.com/form/tfsjobb/form.asp?sid=596106745> provided on our website as soon as possible.

