

Trial Form Support International

TFS Trial Form Support (TFS) is a FDA- and MPA inspected full service clinical CRO, operating in three independent business areas: Early Clinical Development, Project Delivery and Contract Placement Solutions. Founded in 1996 in Lund, Sweden, TFS has become the largest non-listed European CRO employing 480 highly competent and dedicated clinical research professionals working from offices across 16 countries in Europe, USA, Japan and India. The projected revenue for 2009 is 38 million EUR.

Clinical Research Associate

A Clinical Research Associate is a member of the Study Team, and is responsible for the initiation, monitoring and termination of tasks during the study process according to company policies, SOPs and regulatory requirements.

A CRA works with both national and international clinical trials. The work often involves cooperation with colleagues at our other offices and may involve travel.

The position is full-time and you will be located at our office and at our client's facilities.

The main responsibilities of the CRA will include:

- Preparing and conducting pre-study activities, selection and initiating visits, routine monitoring and closure visits
- Preparing applications to regulatory authorities and ethics committees
- Coordinating and being responsible for the completion of study documentation such as: CRFs, patient diaries, Monitoring Manual, Study Operations Manual, Source Data Verification Plan etc
- Planning and participating at Investigator's meeting(s)
- Responsible for the site(s) and on-site management during the study process
- Ordering and coordinating study supplies
- Preparing study documentation and assisting the Clinical Quality Assurance Manager/regulatory authorities during audits/inspections in-house or on site
- Negotiating contracts with local/central laboratory(ies)/pharmacy etc
- Responsibility for the final archiving of all study documentation in-house

Qualifications:

- Suitable academic education in life sciences or equivalent experience
- At least two years experience as a CRA
- Excellent communication skills in English

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- Good organizational skills and social skills
- Ability to maintain effective, professional communication
- Ability to prioritize and manage multiple tasks
- Good pedagogical skills
- Experience of Office Package 2003
- Valid driving license

TFS Trial Form Support will offer:

A dynamic and growth oriented organization with a work environment distinguished by professionalism, integrity and responsibility. The benefit package will include a competitive salary and performance bonus.

Application:

We are looking forward to receiving your application with included CV and a personal letter.

We practice a continuous selection procedure, so please submit your application via the link provided on our website as soon as possible.

Welcome to join us and to contribute in placing TFS among the top 10 worldwide CROs.

Your job will make a difference!